



# How to use Journals

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## What is a journal?



A journal can be anything which is published at regular intervals – **Hello!**, **Nursing Times**, the **International Journal of Impact Engineering** etc. They may be published weekly, monthly, quarterly or annually, and are also called “periodicals”, “serials” or “magazines”.

### Print/electronic journals

Many journals appear in electronic format and are available via the Internet. Sometimes there is also a printed version.

An advantage of using an electronic journal is that you can print off articles from your own pc; a disadvantage is that they can be very expensive and your library may choose not to subscribe to the electronic version of a print journal.

## Journals at LSBU

At LSBU we have a policy of purchasing electronic journals wherever possible. We may also purchase the printed version, finances permitting.

## How to find journals in the Perry Library

If you know which journal you are looking for, but don't know whether we subscribe to it, you can search in the library catalogue. Use one of the catalogue terminals in the library or connect to the library website (<http://www.library.lsbu.ac.uk/>)



**LONDON SOUTH BANK UNIVERSITY**

Quick links

TEXT ONLY Library home catalogue home renewals subject A-Z about us contacts sitemap

**Centre for Learning Support and Development Library Services**

**My Account**  
Log in here to view or renew your loans and check your reading history.

**Search by campus**  
Search for material near you.  
Whipps Cross  
Havering & Whipps Cross Combined  
Havering  
Perry Library

**Search by type of material**  
**Audio visual resources**  
DVDs, videos, audio tapes etc.  
Teaching Practice  
School level teaching resources

**New resources this month**  
New Resources added this month  
Monthly reports on new stock including books and journals.

**Find information using our Catalogue**

KEYWORD  GO!  
Searches for books, videos, DVDs, e-resources and journals across all our sites.

**More search options**

**E-resources**  
Covering all subjects

**Journals**  
All our print and online subscriptions

**Exam Papers**  
Previous papers searchable by course

**Postgraduate dissertations (theses)**  
Searchable by course/topic

**Reading lists - Southwark**  
**Reading lists - Havering & Whipps Cross only**  
Check the items on your reading list

**E-Books**

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CLSD, London South Bank University, 103 Borough Road, London, SE1 0AA • Tel: 020 7815 6625

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You can then type in the journal title or select from the alphabetical list. There is also a quick link to the journals search from the library home page.

## How to find printed journals

The entry in the catalogue for a printed journal looks like this:

**Centre for Learning Support and Development Library Services**

START OVER PLACE A HOLD EXPORT MARC DISPLAY LIMIT/SORT SEARCH ANOTHER SEARCH

(Search History)

TITLE Time Out Journals Search

Record: [Prev](#) [Next](#)

**Title** Time out.  
**Publication Info.** London : Time Out Magazine.

<b>Identity</b>	2009
<b>Class Number</b>	TIM
<b>Location</b>	PL Journals
<b>Holdings</b>	Kept for 6 months, Latest issue on 1 West display shelves.
<b>Latest Received:</b>	13-19 August 2009 no.2034

**Note** Weekly.  
**Subject** Theater -- England -- London -- Periodicals.  
Motion pictures -- England -- London -- Periodicals.  
Arts -- England -- London -- Exhibitions -- Periodicals.  
London (England) -- Periodicals.

**ISSN** 0049-3910 1479-7054

Record: [Prev](#) [Next](#)

START OVER PLACE A HOLD EXPORT MARC DISPLAY LIMIT/SORT SEARCH ANOTHER SEARCH

To find back issues you would need to go to the Journals Collection on 1 WEST and look in the alphabetical sequence under the first 3 letters of the title, TIM.

### Using the Journals Collection

- Printed journals are always shelved by their title in this way, even if the name starts with "Journal of..." – that is why there are a lot of periodicals shelved under JOU. Ignore words like "The", "A" and "An".
- There is NO subject arrangement in the Journals collection, so you will not find, for example, all the marketing journals in the same place.
- The most popular journals have their latest issue on the 1 WEST display shelves.
- You will find photocopiers on 1 WEST, but not photocopy card machines –this is for security reasons. Remember to charge up your card before you go to 1 WEST!
- It is important to remember to lock the moving shelves before you go into a bay – instructions can be found on the end of the shelves.
- There are catalogue terminals (OPACS) in the Journals collection that you can use to access the on-line journals, and a scanner which you can use to scan printed articles.

## How to find e-journals

The entry in the catalogue for an electronic journal looks like this:

The screenshot shows a library catalogue interface. At the top, it says "Centre for Learning Support and Development Library Services". Below that are several buttons: START OVER, PLACE A HOLD, EXPORT, MARC DISPLAY, RETURN TO BROWSE, LIMIT/SORT SEARCH, and ANOTHER SEARCH. A search bar contains "Journal of Advanced Nursing" and "Journals". Below the search bar, it says "Record: Prev Next". The main entry details are:

- Uniform Title:** Journal of advanced nursing (Online)
- Title:** Journal of advanced nursing [electronic resource].
- Publication Info.:** [Oxford, England] : Blackwell Science

Below this, there is a section titled "Click on the following to:" with four links:

- Link to full text available from CINAHL Plus with Full Text: 01/01/1981 to 1 year ago
- Link to full text available from Blackwell-Synergy: 1997 to present
- Link to full text available from SwetsWise Online Content: 1997 to present
- Link to full text available from EBSCOhost EJS: 2006 to present

Further down, there are details:

- Frequency:** Monthly
- Publication Date:** Print began with vol. 1, no. 1 in 1976.
- Note:** Description based on: Vol. 27, issue 1 (Jan. 1998); title from table of contents page (viewed Dec. 13, 2000). Latest issue consulted: Vol. 32, issue 5 (Nov. 2000).
- System Details:** Mode of access: World Wide Web.
- Subject:** Nursing – Periodicals.

To see the journal just click on the relevant hypertext link.



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## Book or Journal Article?

A reference to a book on a reading list will look like this: -

WINCH, G (2002) Managing Construction Projects Blackwell Science, Oxford.  
[The title of the book is underlined]

A reference to a journal article will look like this: -

BELL, F. (2002) Post-renal Transplant Compliance. Journal of Child Health Care 4 (1) pp.5 - 11

[The title of the journal is underlined, not the title of the article]

Note that the underlined title is item you should search for. Generally, it is no use in searching the library catalogue for the author or title of the article: you will need to look for the name of the journal and check if we take the year, volume and part that you require.



### Remember:

- We will only have full-text access to the years listed in the catalogue record.
- Coverage varies - check that you have clicked the right link for the year you want.
- Once you have clicked the link you are no longer on the library website and each journal publisher will have a different way of displaying the content of a journal.
- You can access electronic journals from home or work with your LSBU network password.



## FAQs

- Why should I use journals in the first place?

Because they are published at shorter intervals than books, journals are a good source of up-to-date material. Newspapers and weekly journals, such as the Times Educational Supplement are good for current concerns. Major journals are *peer reviewed*, which means that

material submitted has been checked by experts in the field before it is published: most academic research is first published in the form of a journal article. Journal articles are shorter than books and easier to digest.

- Where are the journals?

The printed journals are shelved on 1 WEST. To get there, go up to 3 EAST, cross the bridge to the west side of the building, and go down to 1 WEST. There is no direct access from 1 EAST.

- Do you take daily newspapers?

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Yes – we take the Times, the Sunday Times, the Financial Times, the Independent, the Daily Telegraph and the Guardian. They are kept on the newspaper rack on 1 EAST for a week, and then discarded. For older copies, and for other newspapers, see the **ProQuest** database.

- **Why do I just get abstracts for some of the electronic journals?**

We obtain many of our electronic journals from providers called “journal aggregators”. They offer us “bundles” of titles – so if we buy a certain number from them, they will throw in access to other journals they handle. This will often only be to the abstracts of the journals contents, although it may include a certain amount of full text. Some publishers will offer you the option of purchasing full-text articles from them.

- **Can I obtain a journal article if the library does not subscribe to the journal?**

Yes – if you are a final-year undergraduate, or a post-graduate student, we can obtain a copy via the Inter Library Loans service. If you are not eligible for this, we can find a library which takes the journal for you to visit. See “Services for Students” on the library web pages for more details.

- **Why do we sometimes take the same journal from 3 different companies?**

Sometimes we do not get a full run of a journal from one aggregator and have to supplement our holdings from another. As above, we obtain some titles as part of a bundle, and we may then have duplicate holdings.

- **How do I find out what journals you take on education?**

There are three ways you can do this.

- a) Our recommended option is to search by keyword. Go to the catalogue, and type your keyword – e.g. “education”, or “mechanical engineering” in the “Search our entire collection” box. Click on go. When the complete list displays, click on the down arrow next to “View entire collection” and change to “Journals”. Click on “Go” again, and you should get a list of journals corresponding to that keyword.
- b) In the catalogue, go to Journals Collection. Click on the down arrow to change Journal name to journal subject, and type your subject in the box. This way will enable you to find printed and electronic journals, but does not give a clear list of titles.
- c) From the library homepage, go to your subject portal. You will find a basic list under “Journals” under your specific subject.

- **How can I find information on a specific subject in the journals?**

To find subject information in a journal, you will need to use an electronic database. Like the index in a book, this enables you to search across a range of journals for information on a particular topic. For more help, see your Information Adviser.

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